

Summary of the November 10, 2003 System Leadership Council Meeting

The following Council members attended this meeting.

Janet Areson
Mary Ann Bergeron
H. Lynn Chenault
Charline A. Davidson
Gerald E. Deans
James L. Evans, M.D.

Paul R. Gilding
Charlotte McNulty
George W. Pratt, Ed.D.
Raymond R. Ratke
James S. Reinhard, M.D.

Julie A. Stanley, J.D.
James W. Stewart, III
Frank L. Tetrick, III
James A. Thur, M.P.H.
Joy Yeh, Ph.D.

Jim Martinez and Grace Sheu also attended this meeting. This summary lists key points discussed at the Council meeting; **decisions, agreements, and actions taken are shown in bold print.**

1. Last Meeting Summary and Current Agenda: The Council accepted the summary of its September 29 meeting and adopted the proposed agenda for this meeting.
2. State Facility/CSB Utilization Management Committee, Pass-to-Discharge Issues, Discharge Protocols, and the Council's September 29 Motion
 - Six of the seven CSB representatives on the Utilization Management Committee are George Braunstein, E. W. Cline, Brian Duncan, L. Michael Gilmore, Jules Modlinks, and Demetrios Peratsakis. State facility director representatives will be identified. The Council agreed to add CSB mental health directors and state facility and CSB clinical staff to the Committee, so that it can deal with pass-to-discharge issues.
 - **A forum approach, sharing best practices and information among the CSBs and state facilities about what is working in various regions, will be used by the Committee.**
 - Originally, the discharge protocols addressed only state facility use. With reinvestment projects and restructuring, they now need to include the provision of acute inpatient care in local communities. Also, there needs to be a shift to a regional focus, recognizing that regions will manage their inpatient census in different ways. Mental retardation also needs to be included.
 - **The Council adopted this revised version of its September 29 motion.**
"The System Leadership Council endorses the need for the CSBs and state facility in each region or subregion (the 7 regions) to develop a mental health state facility and local inpatient utilization management process that reflects the unique characteristics of the region."
The Council agreed that the rest of the original motion (" . . . and that over time would agree on a fixed number of beds that the region manages and would identify the resources needed to accomplish this.") will be addressed through the utilization management process.
 - **The Council agreed that utilization management and the discharge protocols are at the core of restructuring, that the implementation of the motion should be included in reinvestment and restructuring reporting and monitoring activities, and that the Utilization Management Committee will review the discharge planning protocols.**
3. SVP Program Update: C.C. Murphy has been hired as the facility director for the Virginia Center for Behavioral Rehabilitation, Mario Dennis will be the Clinical Director, and Guy Farnham will be the Security Director. The first resident is expected to arrive soon.
4. Central Office Mission and Values Statements and Organization Chart
 - Dr. Reinhard reviewed organizational changes in the Central Office. Frank Tetrick is the new Assistant Commissioner for Community Services, the Office of Community Contracting has been moved to the Division of Community Services, and the Office of Architecture and Engineering has been moved to the Division of Facility Management. He clarified that Ray Ratke, the Deputy Commissioner, functions as the chief of staff and staff who report to the Commissioner report through Ray Ratke. **The Department will be sending out a new organization chart and Central Office Mission and Values Statements.**

Summary of the November 10, 2003 System Leadership Council Meeting

- Ray Ratke indicated that a new Office of Children's Services is being established in the Division of Community Services. It will include mental health, substance abuse, and mental retardation (Part C) staff. The director position should be advertised soon.
 - Dr. Reinhard noted that the Central Office has restarted its strategic planning process. At the next strategic planning meeting, Central Office senior managers will be looking beyond the recently adopted mission and values statements to identify critical success factors. Three factors have been identified so far: (1) recovery/self-determination/best practices; (2) real partnerships – including the private sector, other state agencies, and higher education; and (3) being at the table for policy making and funding, e.g., taking back our role with Medicaid. He indicated that these factors will be refined and fleshed out with objectives and strategies.
 - **The Council agreed that the inclusion of self-determination in the first factor would address concerns that some advocates might have with an exclusive focus on recovery, since the recovery model might not be readily applicable to mental retardation.**
 - Frank Tetrick discussed the clear message at the last Mental Health Planning Council that consumers want to manage their recovery and be very involved in service delivery. **Jim Martinez agreed to provide information from the Mental Health Planning Council about consumer self-management to System Leadership Council members.**
 - **The Council agreed to seek two representatives from the Department of Medical Assistance Services, a policy-level person and an operational-level person, to become members of the Council for at least the next two years.**
5. DMAS Medicaid Revenue Maximization Proposal Update: Joy Yeh reported that no information was available about the status of the Medicaid rev-max proposal.
6. Community Consumer Submission Update
- Grace Sheu updated the Council on the status of Community Consumer Submission (CCS) implementation. Regional workshops start on Thursday at Henrico, where she will demonstrate the software and Department staff will answer questions about the CCS. IT staff from a pilot CSB will discuss the CSB's experience with implementing the CCS.
 - **Frequently-asked questions (FAQs) will be distributed to all CSBs after the workshops to share the answers to workshop and other questions about the CCS.** Subsequently, FAQs were distributed on December 22 with a cover memorandum from the Commissioner.
7. After-Hours Psychiatric Coverage at CSBs Survey
- Mary Ann Bergeron reported that she will send a survey to the CSB Executive Directors and Mental Health Directors this week with a seven day turnaround. The Department will send the survey to the Southside CSB.
 - **Mary Ann indicated that the VACSB would compile and summarize the survey results and send them to Paul Gilding for distribution.**
8. Medicaid Paying the Cost of Part C Natural Environments: Ray Ratke indicated that there was nothing to report on this subject, but there would be at the Council's next meeting.
9. Part C Infrastructure Committee Update
- Frank Tetrick reported that the Committee has broadened its focus beyond its original charge, addressing the Part C contract, to look also at funding for Part C. Mary Ann Bergeron noted that the VACSB will be requesting \$1.5 (FY 2005) and \$2.0 million (FY 2006) in the upcoming biennium budget for Part C. She indicated that Susan Massart, House Appropriations Committee staff, needs to receive information about the amount of state funds in Part C on an aggregate statewide basis (not CSB-specific).

Summary of the November 10, 2003 System Leadership Council Meeting

- **Paul Gilding agreed to work with Mary Ann Bergeron on a survey to gather this information. Subsequently, it was decided to use the Part C Office's fiscal study results to provide this information to Ms. Massart.**
- In response to a question about the status of the Department of Social Services (DSS) day care funds, rumored to be ending, used for some Part C services, Ray Ratke indicated a firm answer would be available in a couple of weeks. He noted that it was the Department's sense that these funds would continue. Subsequently, the DSS confirmed the continuation of these funds.

10. Restructuring Policy Advisory Committee (RPAC) Update

- Charline Davidson discussed the last RPAC meeting. There was some discussion about more investment in consumer-run programs. The next meeting is scheduled on January 5 in the Richmond area. Subsequently, this meeting was rescheduled to January 16.
- She reviewed the two purposes of the RCAP: monitoring regional restructuring projects and discussing statewide issues and concerns. There have been suggestions to fold the Stakeholder Forums into RCAP meetings, since many of the same people attend both. It was noted that the opportunity for unscripted feedback was important and should be continued.
- There was also some discussion about conducting regional meetings, perhaps next summer, like State Plan hearings, to connect better with consumers and family members.

11. Reinvestment Project and Regional Restructuring Partnership Updates: Ray Ratke announced the closing of the Western State unit last week and the start of local inpatient bed purchases in Region 5 by mid-November. Dr. Reinhard mentioned that the Governor has asked for an update on restructuring, not only the successes but the next steps.

12. Structure and Funding of the Deaf Services Coordinator Position: Jim Martinez discussed the decision to outsource the position to the Valley CSB, effective December 1. This was the consensus of the six regional coordinators and the Advisory Council. Half of the position's time will be spent on state-level coordinating, administrative, and advocacy activities and the other half will be spent on coordinating regional efforts. He noted that all constituencies were pleased with this outcome. A concern was expressed that the System Leadership Council should have been involved in this decision.

13. Attorney General's Opinion on ECO/TDO Transportation

- Mary Ann Bergeron indicated that the VACSB was asking the Attorney General to reconsider this opinion, given its potential problems. She noted that if there is no reconsideration, the VACSB will seek legislation to revise the applicable sections in the *Code of Virginia*.
- **Dr. Reinhard agreed to contact the Secretary of Health and Human Resources and express concerns about the decision and the process through which it was made.**

14. Other Business: Paul Gilding reviewed the status of the recodification of Title 37.1 of the *Code of Virginia*. The recodification bill will not be submitted until the 2005 session of the General Assembly.

15. Next Meeting: The Council decided to hold its next meeting on January 12, 2004 at 9:00 a.m. Subsequently, a site for the meeting was identified. The meeting will be held at the Henrico Training Center, just off Parham Road near Broad Street. **Paul Gilding agreed to identify suggested future dates for Council meetings then.**